

Committee of Adjustment

MINOR VARIANCE APPLICATION

\$250.00 + 32.50 HST = \$282.50

Certification

I, Robert D. Hughes, Secretary-Treasurer for the Committee of Adjustment, in the City of Pembroke, hereby certify that the attached application is a true copy.

Date

Secretary-Treasurer

COMMITTEE OF ADJUSTMENT
THE CORPORATION OF THE CITY OF PEMBROKE
1 Pembroke Street East
Pembroke, ON K8A 3J5

Gentlemen:

I, _____, have made, on the
_____ day of _____, _____ an application for consideration of
_____ from Zoning By-law 97-38 as amended.
(state nature of application)

I understand that any Relief which the Committee of Adjustment enacts in response to my application may be subject to the approval of the Ontario Municipal Board. My signature affixed hereto is evidence of my support of any Relief which the City may enact in response to my application.

Should the Ontario Municipal Board deem it expedient to convene a public hearing to inquire into the merits of an application for approval of any such Zoning By-law Relief, or to hear any objections which may be made to the approval of such a Relief, I hereby undertake that I, or my agent, will attend at any such hearing to support the application by the Committee of Adjustment approval of any Relief passed in response to my application.

Should the City of Pembroke's Committee of Adjustment be held liable for any costs as a result of its actions in support of my application I hereby indemnify the City of Pembroke's Committee of Adjustment against any such liability.

Signed at the City of Pembroke, County of Renfrew, Province of Ontario, this

_____ day of _____, _____.

Applicant/Agent Signature

APPLICATION FOR MINOR VARIANCE

Under Section 45 of *The Planning Act*

Name of Approval Authority: City of Pembroke Committee of Adjustment
1 Pembroke Street East
Pembroke, ON K8A 3J5

1. Owner/Applicant Information

1.1 Name of Owner(s): _____

Address: _____

Postal Code: _____ Home Tel: _____

Business Tel: _____ Fax: _____

1.2 Name of Applicant (if applicable): _____

Address: _____

Postal Code: _____ Home Tel: _____

Business Tel: _____ Fax: _____

1.3 The Applicant Is: Owner Agent Authorized by Owner

1.4 Whom should communications be sent: Owner Applicant Both

2. Nature and extent of relief applied for: _____

3. Why is it not possible to comply with the provisions of the by-law?: _____

4. (a) Legal street address of subject land: _____

(b) Legal description of subject land (registered plan number and lot number or other legal description):

5. Dimension of land affected:

Frontage: _____ Depth: _____ Area: _____

6. Existing uses of subject property and how long have they continued: _____

7. **Proposed uses of subject property:** _____

8. **Particulars of all buildings and structures on or proposed for the subject land:**
(Setback from)

(a) Front Lot Line: _____(b) Rear Lot Line: _____ (c) Side Lot Lines: _____

(d) Height of building or structure: _____

(e) Floor Area Dimension of building or structure: _____

(f) Date Constructed: _____

(g) Type of building or structure: _____

9. **Date of purchase of subject property:** _____

10. **Will any buildings or structures be built on the subject land?:** _____

11. **Length of time existing use of subject property has continued:** _____

12. **Municipal services available:**

(a) Water Yes No

(b) Sanitary Sewer Yes No

(c) Storm Sewer Yes No

13. **Access:**

(a) Provincial Highway (b) Municipal Road Maintained All Year

(c) Right-of-Way (d) Municipal Road, Seasonally Maintained

(e) Other (f) Water Access

If water access, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

14. **Present Official Plan provisions applying to the land:** _____

15. **Present Zoning By-law provisions applying to the land:** _____

16. **Has the Owner previously applied for relief in respect of the subject property?:**

Yes No

If Yes, describe briefly: _____

17. Is the subject property the subject of a current application for consent (severance) or Plan of Subdivision?

Yes No

If a Plan of Subdivision, state File Number and status of application: _____

18. Sketch

18.1 The application shall be accompanied by a sketch showing the following:

- (a) the boundaries and dimensions of the subject land
- (b) the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front lot line, rear lot line and the side lot lines
- (c) the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- (d) the existing use(s) on adjacent lands
- (e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way
- (f) if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- (g) the location and nature of any easement affecting the subject land

18.2 It is required that one original copy of the application be filed together with a copy of a sketch described in 18.1 above, accompanied by a fee of \$250.00 + \$32.50 (HST) for a total fee charge of \$282.50, in cash or by cheque payable to the City of Pembroke. The Committee of Adjustment may require that the plan be signed by an Ontario Land Surveyor.

19. Affidavit or Sworn Declaration for Prescribed Information

I(we), _____ of the _____

in the _____ solemnly declare that the information required under Ontario Regulation 200/96 and all other statements contained in this application are true, and I(we) make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn or Declared before me at the City of Pembroke in the County of Renfrew

this _____ day of _____, _____.

Commissioner of Oaths

Applicant

20. Authorization of Owner for Agent to Make the Application (if owner not making application)

I, _____, am the owner of the land that is the subject of this application for a minor variance and I authorize, _____, to make this application on my behalf.

Date

Owner