

A meeting of the Operations Committee was held this afternoon with Chairperson White presiding and all Committee members in attendance. Staff members in attendance were Terry Lapierre, Chief Administrative Officer and David Unrau, Manager-Works, Engineering & Utilities.

APPROVAL OF MINUTES

MOTION: Moved by Councillor O'Neill
Seconded by Councillor Lowe
THAT the minutes of the June 2, 2005 Operations Committee meeting and the August 23, 2005 Combined Committee meeting be approved as circulated.

CARRIED

GENERAL

1. Monthly Report

The monthly report outlines the Roads & Fleet, Parks & Facilities, Water & Sewer and Utilities Department events for the month of August.

ENGINEERING

2. Capital Budget 2005

The report is provided to indicate the status of the various Capital projects. The spreadsheet shows committed and uncommitted funds to date and the schedule for the works being completed.

In response to Deputy-Mayor Scott, Mr. Unrau noted that a draft tender document has been prepared by Harmer Podolak Engineering for the emergency bridge work required for Mary Street. The project will be tendered in October with work to be completed by end of November. Once the emergency repairs are complete the load restriction signs will be removed.

ROADS & FLEET

3. Review of Winter Maintenance Carried Out for Sidewalks

Mr. Unrau reminded the Committee that proposed reduction of winter maintenance for sidewalks was discussed in 2004 and is brought forward for further review. The Department is getting ready once again for another winter season and is proposing reduction in some areas that services only minimal local traffic as opposed to collector and arterial routes. The Department would like to readdress cost savings and services. At present the City has two units which run each 8-12 hours to complete the routes. In a lot of cases these routes cannot be completed in one day and additional time is required afterwards to complete plowing, salting and sanding. Alternatively a third sidewalk plow unit could be purchased to help reduce liability issues concerning completion of the works in a timely fashion.

In response to Mayor Jacyno, Mr. Unrau noted that collector, arterial and areas that have schools and churches will be review as important plow route areas.

Further ,Mayor Jacyno questioned if sidewalk construction should remain as a requirement of a subdivision agreement. Councillor Levasseur responded that years back the subdivision agreement requirements where changed to include sidewalk construction to avoid the responsibility being put onto the municipality after the subdivision has been completed. Noik Subdivision is a good example of a project that did not require sidewalk and other service requirements, and the lack of these items has come to be the City's responsibility. The Committee agreed that the inclusion of sidewalk development in subdivision agreements should remain. Councillor Levasseur also added that although there are related costs of sidewalk maintenance and street plowing with new subdivisions, there is also the revenue generated by the new construction.

Staff is requested to prepare recommendations for alterations to the sidewalk winter maintenance program.

4. Isabella Street and Miscellaneous Concrete Works

MOTION: Moved by Deputy-Mayor Scott
Seconded by Councillor Severin
THAT Greenwood Paving (Pembroke) Ltd. be awarded Tender PW-05-05 to supply and install concrete curb and sidewalk on Isabella Street from Doran Street to Moffat Street at a contract amount of \$32,650.00

CARRIED

WATER & SEWER

5. Outfall #18

The Capital Works project has been completed for Outfall #18 for the section adjacent to Pembroke Street East. Further along in the Outfall, outside of the construction area, there are areas of underground infrastructure that has become blocked with trees and branches and is in need of repair to prevent further washout of adjacent properties and the railway. In 1994 a washout had occurred with the railway involved. To alleviate this situation, a manhole structure, headwall and culverts were tendered by Jp2g Consultants Inc. for this work. Two bids were received in the amount of \$105,845.25 from Do-All Construction and \$131,618.61 from H&H Construction.

Because the amount of the lowest tender was higher then the budget amount for the repairs, Staff reviewed the possibility of altering the project and reducing the amount of work to be completed this year. Mr. Unrau stated that the future expenses would be approximately the value of the difference in the tender price.

Deputy-Mayor Scott expressed concern about changing the tender documents unless both contractors and those that did not enter a bid should have the ability to review and re-tender the project.

In agreement by Committee, Chairperson White stated that she would be more comfortable if the tender is completed as presented.

MOTION: Moved by Councillor O'Neill
Seconded by Councillor Lowe
THAT Do-All Construction be awarded the contract for repairs to the catchment area of Outfall #18 in the amount of \$105,845.25 + GST.

CARRIED

Councillor Levasseur added that the weather has provided excellent conditions for construction projects and by re-tendering, crucial time would be lost. Councillor Henderson noted that considering the priorities of municipal governments, infrastructure is an important component.

6. Watermain Replacement – Everett Street

MOTION: Moved by Councillor Severin
Seconded by Councillor Lowe
THAT the City of Pembroke award the contract to Do-All Construction for the Watermain Replacement on Everett Street (Norman to Almira) for a contract amount of \$58,800 + GST.

CARRIED

Mr. Unrau noted that there have been two previous breaks in this area during the winter time. This section is extremely deep and involves costs of \$5,000-\$10,000 per repair.

In response to Councillor Levasseur, Mr. Unrau noted that Do-All Construction feels it has the resources to complete all projects that have been awarded to their company. Their portion of the Boundary Road reconstruction is nearing completion which will allow reallocating equipment and man power.

7. Manhole and Sewer Main – Ellis Avenue

As per request of Councillor O'Neill, Mr. Unrau will be reviewing the culvert on River Road in the Ellis Street Area that has cause potential overflow in the past. Mr. Unrau noted that the work on Ellis Avenue is for sewer work and will not involve storm drainage.

MOTION: Moved by Deputy-Mayor Scott
Seconded by Councillor Henderson
THAT the City of Pembroke award the contract to Do-All Construction for the Manhole and Sewer Main Installation on Ellis Avenue for a contract amount of \$23,800 + GST.

CARRIED

In response to Mayor Jacyno, Mr. Unrau noted that the \$9,600.00 was budget for this work in 2004. Since that time, the tender documents were changed to reflect an estimate of \$19,000. With the changes in the oil industry, all construction related costs are affected.

8. 2005 Sewer Rehabilitation Internal Repairs – Everett Street

Mr. Unrau noted that Sewer Rehabilitation is a continuation of the program that began in 2003. The area of Everett Street is a high priority area and the rehabilitation will alleviate concerns for the area.

MOTION: Moved by Mayor Jacyno
Seconded by Councillor Lafreniere
THAT the City of Pembroke award the contract to Sewer Matic Service for the rehabilitation work on Everett Street for a maximum upset of \$26,215.00 + GST.

ADDITIONAL ITEM

Councillor Lafreniere questioned repair work to the rail lines on Bennett Street. Mr. Unrau responded that the rail company will not take responsibility for repairs as they feel the line was in place before the roadway. Continuing Mr. Unrau stated that repair work will be done to the area during asphalt patching repairs taking place this fall throughout the City. Further investigation of rail removal will be examined. Initially the rail company indicated that CFB Petawawa used the system for manouvers but this has not been the case the last few years.

On motion of Councillor Lafreniere, seconded by Councillor Severin, the regular meeting of the Operations Committee adjourned.