

A meeting of the Operations Committee was held this afternoon with Chairperson White presiding and all Committee members in attendance with the exception of Councillor Levasseur. Staff members in attendance were Terry Lapierre, Chief Administrative Officer and David Unrau, Manager-Works, Engineering & Utilities.

APPROVAL OF MINUTES

MOTION: Moved by Councillor Severin
Seconded by Deputy-Mayor Scott
THAT the minutes of the April 12, 2005 meeting be approved as circulated.

CARRIED

GENERAL

1. Monthly Report

In regards to the Equipment Maintenance list, Deputy-Mayor Scott questioned the amount of repairs to the 1992 street sweeper and the schedule for street and sidewalk sweeping. Mr. Unrau indicated that the repairs are completed prior to the sweeper starting its duties for the season. Approximately 60% of the streets and sidewalks are complete and casual employees have been sweeping the boulevards.

In response to Mayor Jacyno, Mr. Unrau noted that fire hydrants are flushed to help circulate the chlorine in the system. There are locations that the water main reaches a dead end and the flushing also helps to keep the water from becoming stagnant. Over the last few years water main looping projects have been completed to eliminate this problem but there are still locations that need to be done.

2. Ottawa River Power Corporation

Two proposals have been discussed with ORPC to work with the municipality to undertake a Conservation and Demand Management Program. Traffic and street lighting conversion is one of the approved programs. For street lighting, the City has budgeted a minimum of \$5,000 and ORPC has budgeted \$5,000. Boundary Road and Pembroke Street West are the targeted areas to change the lights from mercury to HPS with a savings of \$510 to \$1,020 per year.

The second program will convert sixteen traffic signals to LED modules. Along with two intersections that are already being completed, the balance of the sixteen signals will completed the entire City system. ORPC will cover the cost of the conversion and over the course of approximately 5-7 years will retain the cost savings to pay off the capital expense. This will be monitored annually and once the program is complete the assets will be returned to the municipality.

In regards to comments of Deputy-Mayor Scott and Councillor Lafreniere regarding

right-hand turning signal modules, Mr. Unrau stated that this would be a different component that would require assessing and cost analysis but discussions will be opened with ORPC on this issue.

3. PDDC Request

Further to the report provided, Chairperson White noted that Option #1 is being recommended by the Department. This would involve an increase to the budget accordingly for moving the planters to their permanent location and providing bi-weekly street sweeping of the PDDC area.

Councillor O'Neill questioned what works of the Department would be affected if employees would be required to complete the PDDC requests. Mr. Unrau stated that employees are assigned work daily but each season requires different projects. As for funding, at present there is a budget line of \$2,000 for downtown maintenance that is used for sidewalk repairs, damaged tree replacement, etc., and this could be reallocated to help fund the requests.

Councillor Lowe, representative of PDDC, commented that 29% of the commercial tax base is received from the downtown area. It is hoped that they will be able to provide a clean, safe and attractive area for visitors and residents. It is an economic issue and the PDDC is looking for the same support from the City as they do for events like the Santa Claus Parade, etc.

Mr. Unrau noted that the streets are swept 3-4 times to provide a through cleaning on a one time only basis each year. The only exception has been in cases where a street party or event was held downtown and clean-up was required.

Committee discussion focused on the financial impact and the real requirement for bi-weekly cleaning.

MOTION: Moved by Deputy-Mayor Scott
Seconded by Councillor Lowe
THAT \$3,500.00 be added to the appropriate budget to allow for bi-weekly street sweeping in the PDDC area and for relocating 10 concrete planters to Pembroke Street West. After a review of this expenditure, Committee holds the entitlement to remove the funds from the budget for future years.

CARRIED

4. Angus Campbell Drive Petition

A petition was received from Angus Campbell Drive residents regarding heavy truck traffic.

Deputy Mayor Scott requested a report from the Police Services Board regarding warnings and fines that have been issued for contravention to the by-law over a 4-6 week period. It is believed that many of the illegal traffic is travelling this route when they are

aware the area is not being monitored. Further, the easterly end of Bell Street was not constructed to handle the heavy truck traffic and damage is showing in the condition of the road.

Councillor Severin, member of the Police Services Board, has requested a copy of the by-law and will be reviewing with the Board. It is agreed that there is a problem in the area with traffic but some of the vehicles listed on the petition, such as ambulance and Purolator are required services and should not be excluded from the area.

ENGINEERING

5. Capital Budget

Mr. Unrau reviewed the report as a summary of various reports provided to the Committee over the last year. The report highlights road infrastructure, storm damage of 2003 and 2004, CCTV of sanitary mains and the problems encountered. The financial impact is astronomical with only 5-10% actioned in the “now needs” area. Those forecasted for the 5-10 year work are now upon us and this report does not incorporate “all needs”. The figures show what we know needs repair with a lot of asset management not completed.

Chairperson White stated that the Ministry of Municipal Affairs should be made aware of this report. Mayor Jacyno is asked to present this report to MUND as well as the Premier of Ontario.

Mr. Unrau noted that similar problems are experienced across the province with the City of Pembroke falling mid range on financial impact.

The Minister of the Environment has indicated her sensitivity to financial burdens on municipalities for biosolids management and has forwarded her concerns to the Premier of Ontario. This should be forwarded with the infrastructure report.

MOTION: Moved by Deputy Mayor Scott
Seconded by Councillor O’Neill
THAT the infrastructure report be forwarded with supporting documentation to the Minister of Municipal Affairs, Premier of Ontario, Minister of Infrastructure and the MUND group.

CARRIED

PARKS AND FACILITIES

6. Sports Fields

Requests are received each year to use the sports fields and facilities prior to their preparation for the season. A policy is being reviewed to allow staff to restrict use of the assets prior to them being prepared for use. A follow-up report will be provided.

WASTE MANAGEMENT

7. Centralized Curbside and Depot Operations

At the recent inter-municipal meeting the concept of centralized operations were discussed. The Board for the Ottawa Valley Waste Recovery Centre has asked for a report on the feasibility of assuming this portion of the program. Municipally we would lose control over the collection which may result in inadequate public relations.

When questioned if a better price would be realized, Mr. Unrau stated that the current contract was tendered for all municipalities as one contract with addendums for each, therefore, it is not expected there would be a big change.

Further information to be provided.

On motion of Councillor O'Neill, seconded by Councillor Severin, the regular meeting of the Operations Committee adjourned.