

A meeting of the Operations Committee was held this evening with Chairperson White presiding and all Committee members in attendance with the exception of Councillor Severin. Staff members in attendance were Terry Lapierre, Chief Administrative Officer and David Unrau, Manager-Works, Engineering & Utilities.

APPROVAL OF MINUTES

MOTION: Moved by Councillor Levasseur
Seconded by Deputy-Mayor Scott
THAT the minutes of the February 15, 2005 meeting be approved as circulated.
CARRIED.

PRESENTATION

Joseph Hall, Manager of the Ottawa Valley Waste Recovery Centre was in attendance.

Mr. Hall indicated that by-law approval status for curbside clients covers the municipalities of City of Pembroke (COP), Town of Petawawa (TOP) and Township of Laurentian Valley (TLV). TLV has received provincial approval with COP and TOP to be approved in the near future. The collection program has seen exemplary community participation.

While implementing the by-law, education will be the first priority with enforcement to follow if necessary. Rivendell Bongard, By-law Enforcement Officer, has been completing ongoing inspections for curbside collection and is simply monitoring the program at this point. Future enforcement of improper placement will be completed by a tagging system which will involve both the warning and violation process for 25% or more contamination. The tag left will provide education on what was placed out incorrectly and what the corrective measure should be. The type of violation will determine the number of warnings given before enforcement is deemed necessary.

In response to Councillor Henderson, Mr. Hall noted that it is assumed that higher compliance will be the result of the tagging program but it is not known what specific dollars may be realized if fines are required to be given.

Tracking and regular communication will be maintained with the municipalities to compare problem areas and those properties where exemptions to the collection program have been applied.

New collection schedules are expected to be delivered the week of March 21, 2005. In response to Councillor Lafreniere, weekly organic collection will take place during June, July and August.

The scrap metal pilot program worked very well during 2004 and this program will be incorporated into the regular container recycling collection. This is the first large-scale community-based program of its type in Ontario. The Centre did receive a one-time grant of \$25,000 to cover start-up costs, but no future funding is available. Although tipping fees will be seen in the recycling stream as opposed to the garbage stream, municipalities will see a recovery for the sale of the recyclables.

In regards to Deputy-Mayor Scott, Councillor Henderson noted that TLV has approved the

Centre's budget in principal. The City of Pembroke has not yet reviewed the budget but it is noted that the budget is a "good news situation" with the operational side of expenses seeing a great year. There is a sizable surplus for municipalities that can be geared back into the waste management sector. Mr. Hall added that municipalities will not require extra contributions in 2005. The Centre has seen the sale of recyclables at \$500,000 and an increase in commercial diversion.

Councillor Lowe congratulated the Centre and reminded the Committee that the municipalities will still have to cover the capital costs for the construction of the Centre at \$11.5 million. As the Centre continues to grow, a reduced payment time may be realized.

In response to Mayor Jacyno, electronics diversion is a fairly new stream dedicated by the *Waste Diversion Act* as having to be dealt with by the municipalities. Municipalities are working with AMO to set up a position on how to deal with the problem. Funding for this is not foreseen at this time but over the next six months a cost sharing venture may be developed with the Ministry and municipalities. As an alternative the costs may be the responsibility of the manufacturer. Chairperson White added that the manufacturer will pass the costs for this program onto the consumer when purchasing the product.

In response to Councillor Lafreniere, Mr. Hall noted that the City of Toronto is currently on a three-stream program but are looking at changing to a two stream and collecting all recycling together.

GENERAL

1. Tender T-05-17, Animal Control

Two tenders were received for this contract. The first tender from Animal Control Services in the amount of \$59,633.40 + GST and the second tender received from 501900 Ontario Limited as an invalid bid.

MOTION: Moved by Deputy-Mayor Scott
Seconded by Councillor O'Neill
THAT Animal Control Services be awarded Tender T-05-17 in the amount of \$59,633.40 + GST per twelve (12) month period. The Tender is for three (3) years commencing on April 1, 2005 to March 31, 2008.

CARRIED

2. Monthly Report

In response to Deputy-Mayor Scott, Mr. Unrau noted that the department has been working to clean up the streets and sidewalks from the last snow storm received last week and has had one crew working on pothole patching. A second crew has been added this week.

All municipalities are experiencing the same difficulties with potholes and Toronto is showing a 15-20% increase in the number of potholes.

Councillor Levasseur questioned what strategies can be put in place to complete more work in this area and establish a preventative measure to deal with the circumstances sooner. Mr. Unrau noted that an asphalt management program is being developed to assist in extending the life the asphalt vs. full restoration.

Councillor Levasseur commented that MTO has strived to development reasonable standards for municipalities to meet, but heavier trucks travelling on roadways are over and above the weight guidelines that these standards can hold.

Councillor Levasseur questioned the repairs required to bridges, namely Mary Street and Lake Street. Mr. Unrau stated that signs have been installed on both bridges (and Mary Street for two years) concerning the uneven match between the roadway and bridge. The joint rubber gasket needs to be replaced as well as other issues. It is a matter of dollars to complete the repairs. Successful bridge sealing was completed in 2004.

Councillor Levasseur pointed out the amount of work required to be finished at the PMC and Pem Ice II on a regular basis. Committee was requested to remember when operational costs are reviewed.

UTILITIES

3. Compliance Report

Deputy-Mayor Scott congratulated both management and staff for ongoing training.

In response to Deputy-Mayor Scott, Mr. Unrau explained that a heterotrophic plate count is a way to measure a number of repeated tests for minor inconsistencies on a regular basis.

Councillor Henderson questioned successive planning for the Utilities plants. Mr. Unrau stated that the department is bottom heavy with a number of retirees over the last few years. The majority of new employees have very little experience but are eager to learn. The employees may have worked in another municipal environment but are taking some time to learn the City's system. Training is always under review.

In regards to Mayor Jacyno's question, Mr. Unrau stated that the backwash system at the WPP removes chloride, except for a small percentage, and settles out any minute particles before the water is discharged back into the Ottawa River.

With recent events of contamination in Stratford, Ontario, Mr. Unrau replied to Deputy-Mayor Scott that car washes within the municipal boundaries have a backflow preventer as well as a separator to stop any wastewater from entering the system. The car wash on Boundary Road, which uses municipal water, has met and exceeded the City's requirements for this preventative measure.

With the WPP currently working at approximately 35% capacity and the high level

Ministry requirements and costs to run the facility, Committee members expressed concern that the City be careful in the future to make sure we have enough capacity for City use. Consideration of consultants review for projects outside municipal boundaries may be required.

Mr. Unrau noted that the City Planner is putting together a list of vacant land within the municipal boundaries and from outside to determine future requirements for developments.

As noted in last month's agenda, the Utilities Superintendent has been requested to review the differential between the water being drawn from the WPP and the amount being returned to the PCP.

Councillor Henderson questioned use of water meters. The Town of Renfrew has recently completed water meter installation. Savings received by the municipality are to be investigated. Mr. Unrau noted that the City of Pembroke is putting together reserves to establish the best program; either phase in the installation or complete all at one time. Commercial properties are already metered and new residential homes have a meter installed but are not functioning at this time. Studies show a 20-30% water use reduction with the use of meters and proper education of the system.

On motion of Councillor Levasseur, seconded by Deputy-Mayor Scott, a caucus meeting of the Operations Committee will follow.

On motion of Councillor O'Neill, seconded by Mayor Jacyno, the regular meeting of the Operations Committee adjourned.