

August 2, 2005

A Combined Committee Meeting was held this afternoon with Deputy Mayor Scott presiding and all members of Council in attendance with the exception of Councillor Lafreniere. Staff members in attendance were Terry Lapierre, Chief Administrative Officer, David Unrau, Manager of Works, Engineering and Utilities, and Recording Secretary, Dawn Turcotte.

MINUTES: Moved by Councillor Severin  
Seconded by Councillor White  
THAT the minutes of the July 19, 2005 Combined Committee Meeting be approved as distributed.

CARRIED.

**ITEM #1: Pembroke Regional Silver Stick – Pem Ice II Proposal**

David Unrau, Manager of Works, Engineering and Utilities, informed the Committee that a request had been received from the Pembroke Regional Silver Stick Committee to install a new time clock at Pem Ice II. Councillor O'Neill questioned the reference to an agreement with Pepsi in the request. Councillor O'Neill was under the understanding that the canteen is run by the Skating Club and Minor Hockey and that they should decide what products are sold through the canteen. Mr. Unrau noted that apparently Pepsi has the exclusive right to sell only Pepsi products at Pem Ice II; Mr. Unrau stated that he would look for further information to see if there is a contract stating this fact. Further Mr. Unrau stated that the Pembroke Regional Silver Stick is ready to cover the difference between what Pepsi will pay for the clock and the balance from the quoted price of \$8,298.88 to install the new clock. The cost of installation by the City would be minimal and the energy saving would be considerable (approximately ¼ the energy).

The Committee was still concerned about the reference to Pepsi products. Councillor O'Neill noted that the PMC has machines that sell Gatorade products and these profits go to the Recreation Department. The Committee would like more information regarding Pepsi and Pem Ice II. CAO Terry Lapierre noted that the Committee can still approve the request in principle subject to clarification of the Pepsi issue.

The Pembroke Regional Silver Stick Committee has also made a request to finish the floor in the new activity hall. Mr. Unrau noted that the current floor is concrete and requires considerable maintenance to keep clean and there is constant dusting from the floor. The Pembroke Regional Silver Stick has offered to finish the floor with a Coloured Epoxy Finish as quoted by Hanco Flooring for a price of \$10,375.00 plus GST. Mr. Unrau noted that there would be no cost to the city and that the repair would provide improved performance and minimal annual maintenance cost.

The Pembroke Regional Silver Stick Committee has also requested permission to install a shower, toilet and sink in dressing room #6 for use by the referees. Mr. Unrau noted that there would be no cost to the City of Pembroke.

MOTION: Moved by Councillor O'Neill  
Seconded by Councillor Lowe  
THAT Council approve the requests to alter dressing room #6, to refinish the floor in the new activity hall, and to install a new time clock by the Pembroke Regional Silver Stick Committee. The third item (to install a new time clock) is approved in principle subject to clarification of the Pepsi issue.

CARRIED.

**ITEM #2: Freedom of the City – Funding Contribution**

Mayor Jacyno informed the Committee that during the pre-planning sessions for the Brigade's parade through the City of Pembroke, Colonel Al Howard (the Brigade Commander) asked what the City could do to recognize the troops and their families. It was at the suggestion of the Colonel that if the City was prepared to offset some cost for refreshments, it would be more feasible to do so after the July 1<sup>st</sup>, 2005 Freedom of the Town Parade in Petawawa; he indicated that the costs could be shared between Pembroke and Petawawa. Mayor Jacyno then suggested that this expense be approved for payment from the Contingency Fund in the amount of \$1,007.27.

Councillor Lowe was concerned that the City did not receive recognition for the sponsorship of this event. Mayor Jacyno informed her that the City was recognized during the 100<sup>th</sup> Anniversary celebrations held during July 1<sup>st</sup> to 3<sup>rd</sup>, 2005.

The Committee then approved the payment of \$1,007.27 from the Contingency Fund for the cost of refreshments provided after the July 1<sup>st</sup>, 2005 Freedom of the Town Parade.

**ITEM #3: Berry’s Pet Food – Sign Request**

MOTION: Moved by Mayor Jacyno  
 Seconded by Councillor Henderson  
 THAT Council reconsider its decision to allow the rooftop signs at 360  
 Pembroke Street West.

RECORDED VOTE:	Councillor Henderson	Yea
	Mayor Jacyno	Yea
	Councillor Levasseur	Nea
	Councillor Lowe	Yea
	Councillor O’Neill	Nea
	Deputy Mayor Scott	Yea
	Councillor Severin	Yea
	Councillor White	Yea

MOTION CARRIED 6 TO 2.

Mr. Don Patterson (owner of 360 Pembroke Street West) and Mr. Stacey Felske (owner of Valley Mobility) were present to represent their request to allow two rooftop signs atop 360 Pembroke Street West for Berry’s Pet Food and Valley Mobility. Mr. Patterson wrote a letter to the Planning and Waterfront Committee requesting that the Committee reconsider its decision regarding the rooftop signs. Mr. Patterson stated that he met with Mr. Brian Hawkins (President of Berry’s Pet Food) and that Mr. Hawkins was prepared to close his store. Mr. Patterson does not want to see this happen.

Mr. Patterson further stated that Mr. Hawkins removed the signs off of the roof of his previous location (Sunset Nursery building) and put the signs on the roof of 360 Pembroke Street West. Mr. Hawkins felt that if the sign was okay at the previous location then it should be okay at the new location. No complaints were received regarding the roof sign at Sunset Nursery which was in place for approximately 8 years. Mr. Patterson continued by stating that signage is very important for a business, especially for one located downtown. He also stated that he was not aware of the sign by-law and that he has never applied for a sign permit in the past. He asked the Committee if the signs could be grandfathered, as they had existed at the previous location for several years. Mr. Patterson also stated that he is concerned about the safety of the signs and will make sure that they are secured to the roof properly.

Mr. Stacey Felske stated that he is trying to open his new business and that he would appreciate the Committee reconsidering their previous decision.

Councillor White asked if the current signs could be used as Fascia Signs. Mr. Patterson stated that the signs are not designed to be attached to the Fascia; they are designed for the roof to be free standing and that they can be properly anchored. Councillor White then stated that since the signs have existed since 1997 at the previous location; she could consider them grandfathered.

Councillor Lowe stated that Council has received previous applications for roof top signs and that these applications have been turned down. She asked if by granting these two roof top signs if the Sign By-law would be changed.

Deputy Mayor Scott replied that this would be considered an exception to the Sign By-law and won't change the by-law.

Councillor White explained to the applicants that not knowing the rules/by-laws doesn't hold any water. When new businesses open it is the business owners' responsibility to research the municipality's by-laws and rules. Again Councillor White felt that the signs could be grandfathered.

Councillor Levasseur noted that each application needs to be looked at on an individual basis with regard to the aesthetic aspect and safety. He stated that he previously pushed to not have rooftop signs included in the Sign By-law and that he would like to see the other grandfathered roof signs removed. Councillor Levasseur asked if Council approves these roof signs then will Council have to allow others. Councillor Levasseur does not view these signs as being grandfathered as they were installed without a permit to begin with. Councillor Levasseur does not want to set a precedent by approving these roof signs; he would be willing to allow fascia signs instead. Councillor Levasseur then informed the applicants that the City has a Façade Improvement Program. Councillor Levasseur then stated that he could not support the application.

Councillor O'Neill stated that we "inherit the sins of our fathers". He further noted that a fascia sign will get as much exposure as a roof top sign. Councillor O'Neill agreed with Councillor Levasseur that the signs can't be considered grandfathered. How can a new business have a grandfathered sign? Councillor O'Neill further stated that if the committee approves the request, it should be for the present businesses only.

Mayor Jacyno stated that each application should be looked at separately and that if proper supports/anchoring are installed then the signs should be allowed.

Councillor White agreed with Councillor O'Neill that if the signs are allowed they should be allowed for the current businesses only. Once the businesses are no longer operating at 360 Pembroke Street West then the signs have to be removed.

MOTION: Moved by Councillor White  
 Seconded by Councillor Severin  
 THAT Council approve the request to install two roof top signs at 360  
 Pembroke Street West for Berry’s Pet Food and Valley Mobility. Once  
 Berry’s Pet Food and/or Valley Mobility no longer operate their business  
 out of 360 Pembroke Street West then the roof top signs must be removed.  
 These roof top signs cannot be moved to another location in the City of  
 Pembroke.

RECORDED VOTE:	Councillor Henderson	Yea
	Mayor Jacyno	Yea
	Councillor Levasseur	Nea
	Councillor Lowe	Yea
	Councillor O’Neill	Yea
	Deputy Mayor Scott	Yea
	Councillor Severin	Yea
	Councillor White	Yea

MOTION CARRIED 7 TO 1.

At this point Councillor Henderson left the meeting.

**ITEM #4: Tenders – Maintenance**

MOTION: Moved by Councillor O’Neill  
 Seconded by Councillor Lowe  
 THAT Tender T-05-03 Supply and Delivery of Gravel and Crushed Stone  
 be awarded to RGT Clouthier for a Contract Value of \$27,664.00 plus  
 GST.

CARRIED.

MOTION: Moved by Councillor White  
 Seconded by Councillor Levasseur  
 THAT Tender T-05-07 Asphalt Patching and Road Surfacing be awarded  
 to H&H Construction for a Contract Value of \$175,886.60 plus GST.

CARRIED.

MOTION: Moved by Councillor Severin  
Seconded by Councillor White  
THAT Tender T-05-11 Supply and Delivery of Emulsified Asphalt Patching Material be awarded to Greenwood Paving Ltd. for a Contract Value of \$7,650.00 plus GST.

CARRIED.

MOTION: Moved by Councillor Severin  
Seconded by Councillor White  
THAT Tender T-05-11-01 Supply and Delivery of Innovative Asphalt Patching Material be awarded to Innovative Municipal Products Inc. for a Contract Value of \$15,600.00 plus GST.

CARRIED.

**ITEM #5: Isabella Street Reconstruction**

Mr. Unrau informed the Committee that the Works Department will be reconstructing Isabella Street between Moffat Street and Doran Street. The asphalt will be removed and replaced. On the south side of the road there is grass and then the sidewalk, on the north side of the road the sidewalk abuts the roadway. Mr. Unrau asked direction from the Committee to either leave the north side sidewalk as it is or replace with asphalt or concrete. If the sidewalk is to be replaced then the project would go over budget.

The Committee agreed that they would prefer to replace the existing sidewalk but that further information is required before a decision can be made. Mr. Unrau was then directed to provide a financial report at the next meeting.

MOTION: Moved by Councillor Lowe  
Seconded by Councillor O'Neill  
THAT this meeting become a closed meeting to discuss litigation, potential litigation, the receiving of advice that is subject to solicitor-client privilege, labour relations, or the security of the property of the municipality.

CARRIED.

On motion of Councillor Lowe, seconded by Councillor O'Neill, the regular Combined Committee Meeting adjourned.