

February 14, 2006

A meeting of the Operations Committee was held this afternoon with Councillor White presiding and all members in attendance with the exception of Councillor Levasseur and Councillor Lafreniere. Staff members in attendance were Terry Lapierre, Chief Administrative Officer, David Unrau, Manager of Works, Engineering and Utilities, and Recording Secretary Dawn Turcotte.

MINUTES

MOTION: Moved by Councillor Lowe
Seconded by Mayor Jacyno
THAT the minutes of January 17, 2006 be approved as distributed.

CARRIED.

At the request of Councillor Henderson the agenda item regarding potholes was moved ahead to be discussed after the monthly report as he had to leave the meeting early.

GENERAL

Monthly Report

This report was presented as an information item.

ROADS & FLEET

Potholes

Mr. Unrau informed the committee that the Works Department has been inundated with phone calls regarding the condition of the roads in Pembroke especially the numerous potholes. A report was distributed to the committee members explaining how potholes form on roadways. It was noted that the photos were from an article published by the Toronto Star. Mr. Unrau stated that Pembroke is not the only municipality experiencing an increase in potholes this winter. The recent extremes in weather have created the perfect environment for the creation of potholes.

Mr. Unrau noted that the City of Pembroke budgeted \$90,000.00 in 2005 for road patching. In addition, the budget contained \$30,000.00 in Road Resurfacing and \$120,000.00 in capital Road Reconstruction which corresponded to approximately 1km

of rehabilitation on the City's 95km of road infrastructure. It is staff's recommendation that fund allocation to the Asphalt Surface Management plan should be reviewed during budget time.

Councillor Henderson informed the committee that the City of Ottawa recently hosted a conference geared towards caring for roads in a changing climate.

Councillor White reiterated that the pothole situation is not unique to the City of Pembroke.

Mayor Jacyno explained that Queen's University is experimenting with a new product called Superpave. This product seems to work in the warmer climates of Gananoque and Brockville but has not been proven to work in our cooler climate. Mayor Jacyno also stated that the roads are in their current state due to the lack of funding from both the provincial and federal government for infrastructure renewal.

Deputy-Mayor Scott stated that the City of Pembroke used to have \$800,000 in the budget for roads but now that has been reduced to \$300,000. He recommended that the City look into grinding surface asphalt and recycling this asphalt as a way to repair our roads and that this should be looked into come budget time. Councillor White stated that the City has 95km of roads and that we can't cut any more money from the budget.

ENGINEERING

Statistics Canada Report on Infrastructure

According to a recent Statistics Canada Report on Infrastructure roads and highways throughout the country have reached 59% of their lifespan, on average, while the figure for sewers is 52%. The report also noted that 84% of all investment in the four critical infrastructure areas – roads, sewers, sewage treatment and bridges – from 1992 to 1997 was for new construction, barely 12% went for renovations to upgrade existing stock that was already aging. Accordingly in the City of Pembroke much of the infrastructure in the downtown area was installed in the early 1900's. If roads are going to be redone in the downtown core then the water and sewer infrastructure will have to be upgraded as well. More funding is needed from the senior levels of government for sewers, water treatment and roads.

At this point Councillor Henderson left the meeting.

Asset Management Presentation

Mr. Unrau made a PowerPoint presentation regarding Asset Management. Asset
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Management is a systematic process to guide the planning, acquisition, operation and maintenance, renewal and disposal of assets. The objective is to maximize the impact of an asset in supporting the delivery of high-quality services and manage related risks and costs over the entire life cycle of the asset. Your Strategic Plan should include the following: set project objectives, identify assets, gap analysis (where you are, where you want to be), preliminary budgets, identify resources, strategies – long and short term. Asset Management is one of the best tools to reduce risk. One major break avoided will save you more money and reputation than all your asset-management program costs combined.

Mayor Jacyno then inquired about the state of the bridges in the City. He asked if the bridges had a concrete base and if salt reacted with concrete. Mr. Unrau replied that the bridges do have a concrete base and the salt does react with concrete. The City uses both salt and sand on the bridges noting that salt melts the ice but sand does not. The sand helps for traction. Mr. Unrau noted that the City is planning to use a waterproofing layer on the surface of any new bridge work so that the salt won't get to the concrete so easily.

ROADS & FLEET

Winter Control Update

Mr. Unrau informed the committee that the 2005 Budget for winter control was \$492,000.00 and that \$475,863.00 was actually used; \$16,137.00 under budget for 2005.

For the month of January 2004 winter control cost the City \$196,254.00 as well as 314 overtime hours, January 2005 winter control cost the City \$142,500.00 as well as 195 overtime hours, January 2006 winter control cost the City \$222,174.00 as well as 418 overtime hours. Mr. Unrau noted that there was additional snow removal so far for the month of February that was not normal operations.

Mr. Unrau noted that assuming the rest of 2006 mimics 2005, then the City will have to increase the winter control budget line items by \$63,596.00 to account for actual funds expended in January 2006.

Councillor White thanked Mr. Unrau for his update on winter control and reminded council that the weather is beyond our control and to keep this in mind when setting the 2006 Budget.

WATER & SEWER**Annual Flow Report**

Mr. Unrau explained that this report was prepared to question why there is such a disparity between the annual flows of the WPP and the PCC. The plan is to install meters in the pumping stations to see when the flows occur and that the matter is being looked into.

Request to Use Hockey Town Logo

- (a) A request was received from the Pembroke Atom Kings to purchase for each member of the hockey team a hockey jersey with the “Hockey Town” logo on it. The hockey jerseys will be purchased with team funds and will be given as a gift to each hockey player on the team. The Pembroke Atom Kings will not be selling the jerseys.

MOTION: Moved by Councillor O’Neill
Seconded by Deputy-Mayor Scott
THAT the Operations Committee grant permission to the Pembroke Atom Kings to use the “Hockey Town” logo on hockey jerseys for members of the hockey team. This is a one time permission to use the logo.

CARRIED.

Councillor O’Neill then inquired as to what local businesses have the “Hockey Town” logo and do they know they need permission from the City to use it. CAO Terry Lapierre noted that he had corresponded with one company when it was noticed they were selling items with the logo without permission. The company ceased selling the items. Staff was then directed to look into this item.

- (b) A request was received from the Pembroke Lumber Kings to use the “Hockey Town” logo on clothing which the Lumber Kings would sell and split the profits 50/50 with the City. A request was also received to trim the glass with red tape for the playoffs.

Deputy-Mayor Scott recommended that the City enter into a written agreement with the Lumber Kings regarding the use of the “Hockey Town” logo and that more details be looked at. Councillor O’Neill recommended that staff meet with Mr. Abrams and bring the item back to Council before a final decision is made.

The committee then discussed the maintenance of the red tape on the glass and who would be applying it. Councillor White noted that an agreement will need to be made regarding the maintenance of the tape.

Deputy-Mayor Scott noted that there are too many unknowns regarding the Lumber Kings requests and recommended that staff meet with Mr. Abrams to discuss both requests. Staff was then directed to set up the meeting and that possibly a phone survey could be conducted with members of Council regarding the outcome of the meeting.

MOTION: Moved by Councillor O'Neill
Seconded by Councillor Lowe
THAT this meeting become a closed meeting to discuss litigation, potential litigation, the receiving of advice that is subject to solicitor-client privilege, labour relations, or the security of the property of the municipality.

CARRIED.

On motion of Deputy-Mayor Scott, seconded by Councillor Severin, the regular meeting of the Operations Committee adjourned.